

We are growing. Are you?



Ogone is looking for a **CREDIT COLLECTOR** m/f
for our Brussels HQ

YOUR JOB

Reporting to the Team Leader you are a member of the Finance & Administration team. Your main responsibility is to take the efficient functioning of the credit collection process as your personal objective.

After an internal training period about our products and services, you will be an Ogone Credit Collector allowing you to:

- Take part in the credit collection process: follow-up of the unpaid invoices by telephone and by sending written reminders
- Solving invoice related queries
- Create credit notes/invoices
- Reinforce the team with regards to the monthly invoicing and encashment of our clients
- Communicate the necessary information to the Sales and Admin teams
- Back up for the accounting of bank statements



YOUR QUALITIES

For this challenging function, we are looking for a talented person with excellent analytical and communication skills. As candidate you meet the following requirements:

- Graduate degree or equivalent by experience
- Preferably a first professional experience within a finance department
- Fluent in Dutch, French and English. German is an asset
- Knowledge of Word, Excel and Outlook
- Customer oriented
- Autonomous
- Team spirit
- A passion for numbers
- Flexible and able to adapt to a fast-paced environment

WHY OZONE?

You work with complex products in a host of different sectors at the national and international level. You grow because your job challenges your skills every day. Your colleagues are all totally committed: there's a reason why we are growing all the time. In our open corporate culture you have freedom to achieve your goals and further your career.

Set your sights on becoming Credit Collector? We welcome your drive. Your responsibilities and experience attract a competitive salary with benefits and training opportunities.

WHO WE ARE

At Ozone we develop electronic payment solutions for e-commerce and a host of other sectors. We work for small and large companies in more than 45 countries. We have offices in Belgium, the Netherlands, France, Germany, Switzerland, Austria, United Kingdom and India.

COME AND GROW WITH US

Interested in a career in e-commerce? Don't hesitate, apply now.

Send your motivation letter and CV to Ozone, HR Recruitment: hr@ogone.com
Ozone, Woluwedal 102, 1200 Brussels

